

Revision Instructions – 7/1/17 Revision to Model Administrative Plan		
Remove Pages	Insert Pages	Changes Made in Admin Plan
Revision Page	Revision Page	Added new revision date
TOC-1 thru TOC-30 (Entire TOC)	TOC-1 thru TOC-34	Updated TOC
1-11 thru 1-14	1-11 thru 1-14	Added new 4th bullet for 24 CFR Part 100 on p. 1-12 Corrected formatting in 7th bullet on p. 1-14
3-3 thru 3-6	3-3 thru 3-6	Added reference in <b>Family Breakup</b> heading, and added new 2nd bullet under this heading on p. 3-4 Repaginated pp 3-4 and 3-5
3-19/20	3-19/20	Corrected spelling of “liaison” in 2nd paragraph of the PHA Policy on p. 3-19
3-25 thru 3-28	3-25 thru 3-28	Added 2nd paragraph on p. 3-26 and deleted 1st paragraph under the PHA policy on p. 3-26 Corrected formatting at end of 2nd PHA Policy on p. 3-26
3-33/34	3-33/34	Changed text in 1st and 3rd paragraph and under the PHA Policy on p. 3-33
4-13 thru 4-16	4-13 thru 4-16	Changed text throughout PHA Policy under <b>Local Preferences</b> on p. 4-14 Repaginated pp. 4-14 and 4-15
5-5/6	5-5/6	Changed text in PHA Policy on p. 5-5
7-1 thru 7-4	7-1 thru 7-4	Changed text in 1st paragraph of PHA Policy on p. 7-2 Changed text in 3rd paragraph of PHA Policy on p. 7-4
7-19/20	7-19/20	Added 2nd paragraph to PHA Policy on p. 7-20
8-9/10	8-9/10	Changed text in <b>8-I.E.</b> heading, and in all three paragraphs under this heading on p. 8-10
8-25/26	8-25/26	Changed text in 2nd to last paragraph under <b>Lead-Based Paint</b> on p. 8-26
9-13/14	9-13/14	Corrected formatting in 8th paragraph, and added new 4th paragraph under PHA Policy on p. 9-13
10-1/2	10-1/2	Added text in paragraphs under PHA Policy on p. 10-2
10-21/22	10-21/22	Corrected formatting in 3rd paragraph on p. 10-22
12-7 thru 12-24	12-7 thru 12-26	Added new 2nd paragraph, and deleted 1st paragraph under PHA Policy on p. 12-7 Repaginated from p. 12-7 through end of chapter Added sentence to paragraph before PHA Policy, and changed text in 4th paragraph of PHA Policy on p. 12-15 Added new 2nd and 3rd paragraphs under <b>Terminating the Assistance of a Domestic Violence Perpetrator</b> on p. 12-16 Added text regarding form HUD-5380 to both PHA Policies on p. 12-18
15-27/28	15-27/28	Added text at the end of 2nd paragraph on p. 15-28
16-1/2	16-1/2	Changed text in Part VII paragraph on p. 16-1

**Revision Instructions – 7/1/17 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
16-19 thru 16-22	16-19 thru 16-22	Moved subsection on <i>Procedures for Rehearing or Further Hearing</i> to now be before the <i>Hearing Officer’s Decision</i> subsection on p. 16-20 Repaginated from p. 16-20 through 16-22 Deleted last sentence in 1st paragraph on p. 16-21 Replaced where <i>Procedures for Rehearing or Further Hearing</i> subsection had been, with a new subsection for <i>Issuance of Decision</i> with new PHA Policy on p. 16-22 Changed title of last subsection to <i>Effect of Final Decision</i> and changed text throughout the PHA Policy in this subsection on p. 16-22
16-37/38	16-37/38	Changed formatting in 3rd paragraph from bottom of page, and added new 2nd to last paragraph on p. 16-37
16-41/42	16-41/42	Changed “environmental intervention” to “elevated” text in <b>PART VII</b> heading, and throughout p. 16-41
16-47 thru 16-76	16-47 thru 16-74	Added text to 2nd paragraph under PHA Policy on p. 16-47 Added text in first paragraph in 1st PHA Policy and added a new paragraph and new 2nd PHA Policy on p. 16-48 Repaginated from p. 16-48 through 16-52 Deleted text in 1st paragraph under PHA Policy on p. 16-49 Added text in (1) and under PHA Policy on p. 16-50 Changed text in paragraphs and both PHA Policies on p. 16-51 Reformatted from p. 16-53 through end of chapter. Changed text and tightened the spacing throughout <b>EXHIBIT 16-1</b> from pp. 16-53 through 16-58 Deleted “NMA” from <b>EXHIBIT 16-3</b> heading on p. 16-61 and tightened up spacing throughout this exhibit Replaced <b>Exhibit 16-5</b> with new exhibit for <b>Model Owner Notification of Rights and Obligations</b> on p. 16-69
17-3/4	17-3/4	Added new subbullet under last bullet on p. 17-3 Changed text in 2nd subbullet and added new 3rd subbullet on p. 17-4
17-15 /16	17-15 /16	Added text to 1st paragraph under <b>Exceptions to 25 Percent per Project Cap</b> , added new subbullet under 3rd bullet, added new <i>Supportive Services</i> subheading, added text in paragraph following this subheading, deleted what had been the last paragraph above the PHA Policy, and corrected font size in PHA Policy on p. 17-15 Changed Section number in 1st parenthesis of 1st subbullet on p. 17-16

**Revision Instructions – 7/1/17 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
17-51 thru 17-62	17-51 thru 17-64	Added new <b>Emergency Transfers under VAWA</b> section with new PHA Policy on p. 17-51 Repaginated from p. 17-51 through end of chapter Added new subbullet under 3rd bullet on p. 17-52
18-37 thru 18-46	18-37 thru 18-48	Added new <b>Emergency Transfers under VAWA</b> section with new PHA Policy on p. 18-37 Repaginated from p.18-37 through end of chapter

<b>Revision Instructions – 7/1/18 Revision to Model Administrative Plan</b>		
<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
Revision Page	Revision Page	Added new revision date
TOC-1 thru TOC-34 (Entire TOC)	TOC-1 thru TOC-34	Updated TOC
Intro-iii/iv	Intro-iii/iv	Updated info for <b>Administrative Guidance for Effective and Mandated Use of the EIV System</b> on p. Intro-iii
5-5/6	5-5/6	Updated PIH notice number in paragraph under <b>Additional Items to Be Included in the Briefing Packet</b> and in last paragraph of PHA Policy on p. 5-5
6-21/22	6-21/22	Corrected typo in 1st paragraph on p. 6-21
6-57/58	6-57/58	Updated reference in 1st paragraph under <b>Utility Allowance Revisions</b> on p. 6-58
7-1 thru 7-8	7-1 thru 7-8	Updated PIH notice number in the following places: Chapter heading and 2nd paragraph on p. 7-1, 1st subheading on p. 7-2, last paragraph under <b>File Documentation</b> on p. 7-3, 2nd paragraph on p. 7-5, subheading on p. 7-6, 2nd subheading on p. 7-7, and 1st subheading on p. 7-8
8-9/10	8-9/10	Added reference in 8-I.E. heading, and corrected formatting in 1st paragraph on p. 8-10
8-25/26	8-25/26	Added new last bullet text under <b>Lead-Based Paint</b> and added text in following paragraph on p. 8-26
11-1/2	11-1/2	Added new 3rd paragraph text, corrected formatting in 3rd paragraph and added new last paragraph under the PHA Policy on p. 11-2
11-15/16	11-15/16	Updated reference in 3rd paragraph under <b>Utility Allowances</b> on p. 11-16
14-3/4	14-3/4	Updated reference in 4th paragraph of the PHA Policy on p. 14-3
16-5 thru 16-8	16-5 thru 16-8	Corrected formatting in 1st paragraph on p. 16-6 Added new info on effective dates for changes to payment standard amounts under PIH Policy on p. 16-6 and deleted two paragraphs of the old info on p. 16-7
16-29/30	16-29/30	Updated references in 1st paragraph on p. 16-29, and in 1st paragraph under <b>Repayment Agreements Involving Improper Payments</b> on p. 16-30
16-41/42	16-41/42	Added reference in <b>16-VII.B. PAYMENT STANDARDS</b> heading, and revised text under this heading, in paragraph and PHA Policy on p. 16-41
17-3/4	17-3/4	Added references to <b>17-I.A.</b> heading and <b>Additional Project-Based Units</b> subheading, and added or deleted text under that subheading on p. 17-3 Added reference to subheading and changed text under that subheading and PHA Policy on p. 17-4
17-7/8	17-7/8	Added reference to <b>Units Selected Non-Competitively</b> subheading on p. 17-7

<b>Revision Instructions – 7/1/18 Revision to Model Administrative Plan</b>		
<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
17-11/12	17-11/12	Updated references in <b>PHA-Owned Units</b> subheading on p. 17-11
17-15/16	17-15/16	Updated references in <b>25 Percent per Project Cap</b> and <b>Exceptions to 25 Percent per Project Cap</b> subheadings, and changed text throughout p. 17-15 Added reference to <b>Projects not Subject to a Project Cap</b> subheading and deleted text under this subheading on p. 17-16
17-21/22	17-21/22	Deleted text in paragraph under <b>Pre-selection Inspection</b> , deleted a reference in <b>Pre-HAP Contract Inspections</b> subheading and deleted text and the PHA Policy under this subheading, and added references to <b>Turnover Inspections</b> subheading and added text and a new PHA Policy under this subheading on p. 17-22
17-29 thru 17-34	17-29 thru 17-34	Added a reference to <b>Term of HAP Contract</b> subheading on p. 17-30 Corrected formatting in 1st subheading on p. 17-31 Added a reference to 1st subheading on p. 17-32 Added a reference to <b>Addition of Contract Units</b> subheading on p. 17-33
17-51/52	17-51/52	Updated text on p. 17-52
17-57/58	17-57/58	Deleted or changed text under <b>Use of Small Area FMRs</b> on p. 17-57
18-9/10	18-9/10	Updated references in <b>18-II.C.</b> heading, added a new 2nd paragraph, and corrected text in 3rd paragraph on p. 18-10
18-13 thru 8-48	18-13 thru 8-50	Added references to <b>Turnover Inspections</b> subheading, added text to paragraph and added a new PHA Policy under this subheading on p. 18-14 Added reference to <b>18-VII.C.</b> heading and revised text in 2nd paragraph on p. 18-45 Repaginated pp. 18-14 through end of chapter

<b>Revision Instructions – 6/1/19 Revision to Model Administrative Plan</b>		
<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
Revision Page	Revision Page	Added new revision date
TOC-1 thru TOC-34 (Entire TOC)	TOC-1 thru TOC-36	Updated TOC
Intro-iii/iv	Intro-iii/iv	Updated info for <b>HUD-50058 Instruction Booklet</b> and replaced PIH 2012-10 with <b>PIH 2018-24</b> info on p. Intro-iii Updated links in last two paragraphs on p. Intro-iv
2-3 thru 2-6	2-3 thru 2-6	Added new 4th bullet on p. 2-4 Changed text in 1st paragraph under <b>Discrimination Complaints</b> on p. 2-5
3-15/16	3-15/16	Updated PIH notice number reference in <b>3-II.C.</b> Subheading on p. 3-15
4-3/4	4-3/4	Added text in last paragraph of PHA Policy on p. 4-3
4-9/10	4-9/10	Added text in 3rd paragraph of PHA Policy on p. 4-10
4-15/16	4-15/16	Updated PIH notice number in 2nd paragraph under <b>4-III.E.</b> on p. 4-16
6-25/26	6-25/26	Updated PIH notice number reference in last paragraph on p. 6-26
6-35/36	6-35/36	Added new “(aa)” paragraph on p. 6-35
6-57/58	6-57/58	Deleted text in paragraph under <b>Utility Allowance Revisions</b> on p. 6/58
7-1 thru 7-8	7-1 thru 7-8	Changed PIH notice number in title of <b>Chapter 7</b> , in 2nd paragraph on p. 7-1, in “ <b>HUD’s Verification...</b> ” subheading on p. 7-2, and in 2nd full paragraph on 7-3 Added or changed text regarding “IVT” reports in “ <b>EIV Income...</b> ” subheading, the following paragraph, and throughout the PHA Policy on p. 7-4 Changed PIH notice number in 2nd paragraph on p. 7-5, in “ <b>Written Third Party...</b> ” subheading on p. 7-6, in “ <b>Oral Third Party...</b> ” subheading on p. 7-7, and in “ <b>When Third Party...</b> ” subheading on p. 7-8 Updated formatting of the word “email” in 2nd paragraph on p. 7-7
7-11/12	7-11/12	Changed PIH notice number in <b>7-II.B.</b> heading on p. 7-12
8-21/22	8-21/22	Added PIH notice references at end of 1st paragraph under <b>Units that Must Not Be Used as Comparables</b> on p. 8-21
9-3/4	9-3/4	Added “by email” text to 3rd paragraph, and 2nd and 4th indented paragraphs under PHA Policy on p. 9-4
9-11/12	9-11/12	Added “by email” text to 1st paragraph and added a period to end of 1st paragraph under PHA Policy on p. 9-11, and to 1st indented paragraph under PHA Policy on p. 9-12
10-5/6	10-5/6	Added new <b>HAP Families Who Wish to Move</b> subsection, with new PHA Policy on p. 10-6

<b>Revision Instructions – 6/1/19 Revision to Model Administrative Plan</b>		
<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
10-11/12	10-11/12	Corrected formatting of “email” text in paragraph and PHA Policy under <b>Preapproval Contact with the Receiving PHA</b> , and in PHA Policy under <b>Initial Notification to the Receiving PHA</b> on p. 10-11
10-15/16	10-15/16	Corrected formatting of “email” text in PHA Policy under <b>Responding to Initial PHA’s Request</b> on p. 10-15
10-19/20	10-19/20	Corrected formatting of “email” text in paragraph and PHA Policy under <b>Initial Billing Deadline</b> on p. 10-19
11-13/14	11-13/14	Added text in 3rd paragraph in PHA Policy under <b>Method of Reporting</b> on p. 11-14
12-3/4	12-3/4	Updated PIH notice in 2nd subheading on p. 12-3
12-23 thru 12-26	12-23 thru 12-26	Added text in 1st paragraph under 2nd PHA Policy on p. 12-23 Repaginated pp. 12-23 through 12-25
14-5/6	14-5/6	Corrected word spacing in 1st paragraph in 1st PHA Policy on p. 14-5
14-9 thru 14-12	14-9 thru 14-12	Repaginated pp. 14-10 through 14-11 Added 2 new last paragraphs under PHA Policy on p. 14-11
16-7/8	16-7/8	Added missing “24 CFR” text to reference in first heading, added new <b>Voluntary Use of Small Area FMRs</b> subsection with new PHA Policy to p. 16-7
17-3/4	17-3/4	Added new 2nd paragraph to PHA Policy, changed text in the following paragraph, and added a new last paragraph on p. 17-3 Repaginated pp. 17-3 and 17-4 Reformatted date in 2nd paragraph under “ <b>Units Not Subject to...</b> ” on p. 17-4
17-15/16	17-15/16	Reformatted date in last paragraph under <b>Exceptions to 25 Percent...</b> and to paragraph under <b>Supportive Services</b> on p. 17-15
17-41/42	17-41/42	Updated formatting of words in 1st paragraph in PHA Policy under <b>Filling Vacancies</b> on p. 17-42
---	17-65 thru 17-66	Added new <b>EXHIBIT 17-1: PDV DEVELOPMENT INFORMATION</b> on pp. 17-65 and 17-66

**Revision Instructions – 6/1/19 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
18-5 thru 18-10	18-5 thru 18-10	Corrected typo in 3rd bullet on p. 18-5 Added new 2nd paragraph in PHA Policy under <b>18-I.C.</b> and corrected typo in 3rd paragraph under <b>18-I.D.</b> on p. 18-6 Corrected typo in 2nd main paragraph on p. 18-8 Corrected typos and formatting in 2nd paragraph on p. 18-10
18-21/22	18-21/22	Corrected extra spacing in 1st paragraph under <b>18-V.B.</b> on p. 18-21
18-25/26	18-25/26	Corrected formatting of “email” text in 1st paragraph of PHA Policy on p. 18-26
---	18-51 thru 18-52	Added new <b>EXHIBIT 18-1: PDV DEVELOPMENT INFORMATION</b> on pp. 18-51 and 18-52



**Revision Instructions – 4/1/20 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
Revision Page	Revision Page	Added new revision date
---	Title Page	New HCV Administrative Plan title page for approval by HA Board of Commissioners and submission to HUD
TOC-1 thru TOC-36 (Entire TOC)	TOC-1 thru TOC-36	Updated TOC
Intro-i thru Intro-iv (Entire Introduction)	Intro-iii/iv	Updated text and web links throughout pp. Intro-ii to Intro-iii Repaginated pp. Intro-iii and Intro-iv
1-15/16	1-15/16	Changed text in PHA Policy on p. 1-15
2-5/6	2-5/6	Corrected formatting of 2nd paragraph under <b>Discrimination Complaints</b> on p. 2-5
3-23 thru 3-44	3-23 thru 3-46	Added 4 new paragraphs on p. 3-23 Repaginated pp. 3-23 through end of chapter Changed formatting in 1st and 3rd bullet and in 1st PHA Policy, text change in 2nd PHA Policy, and added text in 3rd PHA Policy on p. 3-25 Changed text in PHA Policy on p. 3-26 Changed formatting and text in PHA Policy on p. 3-27 Added new paragraph on p. 3-28 Added text in 1st paragraph on p. 3-31
4-5 thru 4-10	4-5 thru 4-10	Corrected formatting in 1st PHA Policy on p. 4-5 Corrected formatting in 2nd to last paragraph before the last PHA Policy on p. 4-7 Changed text in 1st paragraph under 2nd PHA Policy on p. 4-10
4-17/18	4-17/18	Changed text and in 2nd paragraph of PHA Policy on p. 4-17
5-17/18	5-17/18	Added text in 2nd paragraph of PHA Policy on p. 5-17
6-5/6	6-5/6	Added text in 2nd paragraph of PHA Policy on p. 6-5

**Revision Instructions – 4/1/20 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
6-13 thru 6-70	6-13 thru 6-64	Deleted text under <b>Calculation of the Disallowance</b> ; and deleted entire <b>Original Calculation Method</b> subsection, along with the <b>Initial-12 Month Exclusion</b> PHA Policy, and the under <b>Lifetime Limitation</b> PHA Policy on p. 6-14 Repaginated pp. 6-14 through end of chapter Deleted “ <b>Revised</b> ” text from <b>Calculation Method</b> subtitle, now on p. 6-14 Changed text in PHA Policy on p. 6-18 Corrected formatting in “ <b>Assets Disposed...</b> ” sub-subheading on p. 6-19 Changed text in “ <b>Checking and Savings Accounts</b> ” PHA Policy, and corrected formatting in “ <b>Investment Accounts...</b> ” PHA Policy on p. 6-21 Added text in paragraph above 2nd PHA Policy on p. 6-22 Corrected formatting in (n) on p. 6-33 Updated “ <b>Summary...</b> ” table to even out the columns on p. 6-37 Changed text in PHA Policy on p. 6-44 Updated “ <b>Example...</b> ” table on p.48
7-5/6	7-5/6	Added text to last paragraph of PHA Policy on p. 7-6
7-9 thru 7-12	7-9 thru 7-12	Corrected formatting in 1st bullet on p. 7-9 Updated text in table on p. 7-11
7-23/24	7-23/24	Added dollar sign to “5,000” in Example 2, and corrected formatting of paragraphs under <b>7-III.E</b> PHA Policy on p. 7-24
7-27/28	7-27/28	Added PIH reference to <b>7-III.J.</b> heading, added text to 1st paragraph under that heading, and changed text in PHA Policy on p. 7-27
8-11/12	8-11/12	Changed text in <b>Owner and Family Inspection Attendance</b> PHA Policy on p. 8-12
8-15/16	8-15/16	Changed text and corrected formatting in <b>Scheduling the Inspection</b> PHA Policy, and added text to <b>8-II.D.</b> PHA Policy p. 8-15 Corrected formatting of paragraphs in <b>Notification of Corrective Action</b> PHA Policy on p. 8-16
10-1/2	10-1/2	Corrected typo in 5th paragraph of PHA Policy on p. 10-2
11-1/2	11-1/2	Corrected typo and changed text in <b>11-I.B.</b> 3rd paragraph on p. 11-2
11-7/8	11-7/8	Corrected formatting in 2nd to last paragraph on p. 11-7
11-11/12	11-11/12	Deleted 2nd paragraph of PHA Policy on. p. 11-11
11-15 thru 11-16	11-15 thru 11-18	Deleted text in 1st paragraph and added a new 2nd paragraph to <b>11-III.C.</b> PHA Policy on bottom of p. 11-16 Repaginated pp. 11-16 thru 11-18

**Revision Instructions – 4/1/20 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
12-3 thru 12-8	12-3 thru 12-8	<p>Corrected formatting in <b>Methamphetamine Manufacture or Production</b> paragraph on p. 12-3</p> <p>Changed text in 3rd and 5th paragraphs of PHA Policy on p. 12-5</p> <p>Added text in 3rd paragraph of PHA Policy on p. 12-6</p> <p>Corrected formatting and deleted text in PHA Policy on p. 12-7</p>
12-11 thru 12-14	12-11 thru 12-14	<p>Added new <b>Use of Criminal Conviction Records after Admission</b> subsection on p. 12-12</p> <p>Repaginated pp. 12-12 and 12-13</p> <p>Changed text in 3rd paragraph of 1st PHA Policy on p. 12-13</p>
12-17 thru 12-20	12-17 thru 12-20	<p>Corrected formatting on the paragraph between the two PHA policies on p. 12-18</p> <p>Added paragraph at end of p. 12-20</p>
13-3/4	13-3/4	<p>Updated references in 13-I.A. heading, added new 3rd paragraph under <b>Recruitment</b> and corrected formatting and added text to PHA Policy on p. 13-3</p> <p>Added text to PHA Policy under <b>Retention</b> on p. 13-4</p>
13-15 thru 13-22	13-15 thru 13-22	<p>Corrected formatting in 2nd and 6th paragraph on p. 13-16</p> <p>Corrected formatting in 2nd paragraph of PHA Policy on p. 13-17</p> <p>Corrected formatting in PHA Policy paragraph on p. 13-20</p> <p>Added new 13-II.G. section, with new PHA Policy on p. 13-22</p>
16-5 thru 16-8	16-5 thru 16-8	<p>Under PHA Policy, changed “will” to “may” in <b>Quality of Units Selected</b> paragraph, and changed text in last paragraph on p. 16-6</p> <p>Updated references in <b>Exception Payment Standards</b> subheading and changed text in paragraph under this subheading on p. 16-7</p> <p>Deleted text in paragraph under <b>Voluntary Use of Small Area FMRs</b> and added text in PHA Policy under this subheading on p. 16-7</p>

**Revision Instructions – 4/1/20 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
16-11 thru 16-74	16-11 thru 16-76	<p>Added reference in <b>Decisions Subject to Informal Review</b> and deleted text in 8th bullet paragraph on p. 16-11</p> <p>Added new <b>Remote Informal Reviews</b> subsection with new PHA Policy and added new <b>Conducting Remote Informal Reviews</b> subsection with new PHA Policy on p. 6-13</p> <p>Repaginated 16-13 through end of chapter</p> <p>Deleted text in 4th bullet, and added new <b>Remote Informal Hearings</b> subsection with new PHA Policy on p. 16-16</p> <p>Added new <b>Conducting Informal Hearings Remotely</b> subsection with new PHA Policy on p. 6-17</p> <p>Under <b>Informal Hearing Procedure</b>, added text to PHA Policy on p. 16-18</p> <p>Added text in last paragraph of PHA Policy on p. 16-19</p> <p>Under <b>Pre-Hearing Right to Discovery</b>, added text to 1st PHA Policy, added new paragraph and new 2nd PHA Policy, and deleted the PHA Policy that was under <b>Informal Hearing Officer</b> on p. 16-20</p> <p>Corrected typo in 1st paragraph under 2nd PHA Policy on p. 16-50</p>
17-3/4	17-3/4	Changed text in last paragraph on p. 17-3
17-7 thru 17-16	17-7 thru 17-16	<p>Updated reference in <b>Units Selected Non-Competitively</b> subheading on p. 17-7</p> <p>Repaginated pp. 17-7 thru 17-9</p> <p>Changed and added text in paragraphs under <b>Units Selected Non-Competitively</b> subheading on pp. 17-7 and 17-8</p> <p>Added text in PHA Policy's 4th indented paragraph on p. 17-9</p> <p>Added text in first 2 paragraphs and changed text in PHA Policy paragraph on p. 17-11</p> <p>Updated references in <b>17-II.E.</b> heading and updated paragraphs below this heading on p. 17-14</p> <p>Changed formatting in <b>Promoting Partially Assisted Projects</b> subheading, changed text in 2nd paragraph under this subheading, and changed text under last PHA Policy on p. 17-16</p>
17-21 thru 17-24	17-21 thru 17-24	<p>Updated references in <b>Pre-HAP Contract Inspections</b> subheading, changed paragraph text and added new PHA Policy under this subheading on p. 17-22</p> <p>Updated references in <b>Turnover Inspections</b> subheading, changed paragraph text and removed PHA policy below this subheading on p. 17-22</p> <p>Changed text in last paragraph on p. 17-23</p>
17-31 thru 17-34	17-31 thru 17-34	<p>Fixed spacing in 2nd paragraph on p. 17-32</p> <p>Added text in 17-V.E. heading on p. 17-34</p>

**Revision Instructions – 4/1/20 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
17-39/40	17-39/40	Changed text in 1st paragraph, and updated formatting in <b>Income Targeting</b> paragraph on p. 17-39 Fixed spacing in 4th paragraph and in PHA Policy paragraph on p. 17-40
17-57/58	17-57/58	Fixed spacing in 1st paragraph under Use of Small Area FMRs on p. 17-57 Fixed formatting in PHA Policy paragraph under <b>Rent Increase</b> on p. 17-58
---	17-67 thru 17-70	Added new <b>EXHIBIT 17-2: Special Provisions Applying to TPVs Awarded as Part of a Voluntary Conversion of Public Housing Units in Projects that Include RAD PBV Units</b>

**Revision Instructions – 4/1/20 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
<p>18-1 thru 18-52 (Entire Chapter 18)</p>	<p>18-1 thru 18-60</p>	<p>Fixed formatting in Part VI: Occupancy paragraph on p. 18-1</p> <p>Reformatted p.18-4 through end of chapter</p> <p>Text changes under <b>18-I.B.</b> throughout pp. 18-4 and 18-5, and added new PHA Policy on p. 18-5</p> <p>Text added to 2nd paragraph under PHA Policy under <b>18-I.C.</b> heading on p. 18-6</p> <p>Removed PIH notice number in <b>18-I.D.</b> heading, added text in new paragraph, reformatted paragraphs and added text under this heading on pp. 18-6 through 18-8</p> <p>Updated references in <b>18-I.E.</b> heading and added text to paragraph under this heading on p. 18-9</p> <p>Updated reference in 1st paragraph under <b>18-II.A.</b> on p. 18-11</p> <p>Updated reference in <b>18-II.B.</b> heading, and added text throughout paragraphs under this heading on pp. 18-11 and 18-12.</p> <p>Changed text and PIH notice reference in 2nd paragraph under <b>18-II.C.</b>, and added a new PHA Policy under this heading on p. 18-13</p> <p>Updated references in <b>18-II.D.</b> heading, and changed text throughout this section on pp. 18-14 and 18-15</p> <p>Changed text and updated references in <b>18-II.E.</b> heading, and added new subheadings, new text, and a new PIH Notice under this subsection on p. 18-16</p> <p>Updated reference in <b>18-II.F.</b> heading, and added new 2nd paragraph under this heading on p. 18-17</p> <p>Updated references in <b>18-II.G.</b> heading, and changed text in paragraph below this heading on p. 18-17</p> <p>Updated references in <b>Lead-based Paint</b> subheading and in <b>18-III.C.</b> heading and added text in 1st paragraph under this heading on p. 18-19</p> <p>Updated references in <b>Initial Inspection</b> heading and revised paragraph text under this heading, deleted text in paragraph and deleted PHA Policy under <b>Turnover Inspections</b> heading, and added new <b>Alternative Inspections</b> subsection with a new paragraph and new PHA Policy, on p. 18-20</p> <p>Updated references in <b>Inspecting PHA Owned Units</b> heading, and changed text in paragraph below this heading on p. 18-21</p>

**Revision Instructions – 4/1/20 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
<p>(Chapter 18 continued)</p>		<p>Updated reference in <b>18-IV.A.</b> heading, updated references in <b>Contract Information</b> heading and changed text in following paragraphs, updated references in <b>Term of HAP Contract</b> heading and changed text in following paragraph on p. 18-23</p> <p>Updated references in <b>Agreement to Enter into a HAP (AHAP) Contract</b> heading, updated references in <b>Mandatory Contract Renewal</b> heading and changed text in following paragraph, and changed text in paragraph below <b>Remedies for HQS Violations</b> heading on p. 18-24</p> <p>Updated references in <b>Floating Units</b> heading and changed text in following paragraphs and PHA Policy under this heading, updated references in <b>Reduction in HAP Contract Units</b> heading and changed text in following paragraph on p. 18-25</p> <p>Updated references in <b>18-V.B.</b> heading and changed PIH notice reference and text in following paragraphs on p. 18-27</p> <p>Updated references in <b>18-V.D.</b> heading and text in following paragraph, and added a new last paragraph under the PHA Policy on p. 18-29</p> <p>Updated references in <b>Income Targeting</b> heading and added text to 2nd paragraph following this heading, Updated references in <b>Preferences</b> heading and deleted what had been the 2nd and 3rd paragraphs under this heading and changed paragraph under the PHA Policy on p. 18-30</p> <p>Added reference to <b>18-V.G.</b> heading and deleted reference in following paragraph on p. 18-32</p> <p>Updated references in <b>18-VI.B.</b> heading, and updated references in <b>Lease Requirements</b> heading and deleted text in last paragraph under this heading on p. 18-35</p> <p>Corrected formatting of references in <b>Initial Term and Lease Renewal</b> heading on p. 18-36</p> <p>Updated references in <b>Owner Termination of Tenancy</b> heading and changed text in bullets and paragraphs below this heading on p. 18-37</p> <p>Updated references in <b>Continuation of Housing Assistance Payments</b> heading and changed text paragraphs below this heading and added a new paragraph under the PHA Policy on p. 18-38</p> <p>Corrected formatting of references in <b>Security Deposits</b> heading on p. 18-39</p> <p>Updated references in <b>18-VI.C.</b> heading and changed text in paragraphs below this heading ,and updated references in <b>18-VI.D.</b> heading on p. 18-40</p>

**Revision Instructions – 4/1/20 Revision to Model Administrative Plan**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in Admin Plan</b>
<p>(Chapter 18 continued)</p>		<p>Updated references in <b>Overcrowded, Under-Occupied, and Accessible Units</b> heading and added text in 1st paragraph below this heading on p. 18-41</p> <p>Updated references in <b>Choice Mobility</b> heading on p. 18-43</p> <p>Under <b>Emergency Transfers under VAWA</b>, added text in 2nd and 3rd paragraphs under PHA Policy on p. 18-45</p> <p>Corrected formatting of references in <b>18-VI.F.</b> heading, and updated references in both <b>18-VI.G.</b> and <b>18-VI.H.</b> headings and changed text in paragraphs below both headings on p. 18-46</p> <p>Updated references in <b>18-VI.I.</b> heading and changed text in paragraphs and in 1st bullet below this heading on p. 18-47</p> <p>Updated references in <b>18-VII.A.</b> heading and changed text in paragraphs and bullets below this heading on p. 18-49</p> <p>Updated references in <b>18-VII.B.</b> heading and changed text in 1st paragraph on p. 18-50</p> <p>Updated references in <b>18-VII.C.</b> heading and changed text in paragraph below this heading and in paragraph under PHA Policy on p. 18-51</p> <p>Changed text in paragraph below <b>PHA Owned Units</b> on p. 18-52</p> <p>Added reference to <b>18-VIII.C.</b> heading, and added new <b>Initial Certifications</b> subsection on p. 18-55</p> <p>Updated reference in <b>18-VII.D.</b> heading and changed text in the following paragraphs and in the paragraphs under the PHA Policy on p. 18-56</p> <p>Changed text in <b>EXHIBIT 18-1</b>, under <b>HAP CONTRACT</b> section on p. 18-59</p> <p>Corrected Chapter number in <b>Preference Verification</b> paragraph on p. 18-60</p>